

PRATTSBURG FREE LIBRARY

eREADER BORROWER POLICY

Borrower Criteria

To borrow an eReader from the Prattsburg Free Library (“Library”), a patron must be a resident of Prattsburgh, have an STLS library card in good standing and have been a cardholder for a minimum of 3 months. Patrons must be 18 years of age or older and must provide a valid photo ID to verify library account information.

Content

Included in eReader kit:

- eReader
- Red reader case
- External black carrying case
- USB charging Cable
- Copy of the Library eReader policy

Patron Content:

Once returned to the library, all eReaders will be cleared of all content outside of the preloaded content.

Circulation

Loan Period, Renewals and Reservations:

Loan period – 14 days

No renewals

eReaders may be reserved with a Library staff member.

Patrons may check out (1) digital device at a time.

Checkout Procedure

At the time of checkout, the patron is required to provide their signed and valid library card and photo ID.

Return Procedure

eReaders must be returned to a staff member at the circulation desk of the Library. If the circulation desk is unattended, patrons must find a staff member to assist them. eReaders cannot be left at the unsupervised circulation desk. eReaders **MAY NOT BE RETURNED TO THE BOOK DROP.**

Financial Responsibility

Overdue fines are \$3.00 per day, and will accrue up to a maximum of \$21.00. Fines start accruing with the 1st day overdue. The borrowing patron’s card will be blocked from the 2nd day overdue.

The patron is responsible, and will be charged, for missing or damaged items from the eReader kit.

eReader	\$140.00
Red reader case	\$15.00
Black carrying case	\$30.00
USB Charging Cable	\$5.00
Charger	\$20.00

eReaders left unattended at the circulation desk, returned in the book drop, or to another library will be subject to additional fees up to the price of the eReader kit and will result in the patron being blocked from checking out devices in the future.

All fees for devices and equipment will be charged against the patron's library card account.

Replacement Charges

Patron may be responsible for replacement charges up to \$250.00!!

Problems or Issues with the Device

Patron should report problems or issues with the eReader kit to the staff member at the circulation desk.

Disclaimer

The Library is not responsible for any liability, damages, or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. The library is not responsible for downloaded content on the device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Policy Effective Date, Amendments, and Revisions

This policy is effective as of September 1, 2015. Amendments and/or revisions to this policy shall be formulated and recommended to the Library Director and may then be amended and/or revised by the Board of Trustees.

This policy shall be signed and dated every time the eReader is checked out regardless of whether the patron has checked out an eReader from the Library in the past.

I have read and understand these terms.

Patron Signature

Date